



### I&M Gymnastics Policies:

I&M Gymnastics offers year-round programs. We are closed on all major holidays. Please refer to class schedules for dates the gym will be closed.

1. Tuition is based on eight-week sessions. A non-refundable registration fee of \$36.00 per family is required annually on September 1st to cover insurance and administration costs. The fee is prorated each month.
2. Sibling Discount: Pay for the highest price class first, then take 10% off all other classes. Multi-class discount: Pay for the highest price class first, then take 20% off each additional class.
3. We DO NOT assume your child is returning to class until full payment is received. We DO NOT hold class spots for anyone.
4. **Refunds are not administered once the session has begun . Credits will not be given unless your child is sick or injured with a doctor's note. Please make use the free trial class to decide which program will be right for your child. A service charge of \$10 will be assessed for all refunds.**
5. If a doctor's note is provided, a credit (not refund) will be added to your account based on how many classes the doctor feels necessary for your child to refrain from participating.
6. We are always pleased to give you a tour of our facility. We also offer a free trial class for each new student. Please contact our office to schedule.
7. In the event you wish to discontinue a program, we would appreciate notification to help us anticipate future class and teacher scheduling.
8. Any student enrolled in class MUST sign a waiver, fill out a registration form, and know policies in order to participate in the program. Non-members attending special events and open gym MUST sign a waiver each visit , prior to participation.
9. If your child is injured during class we will try to call the parents or emergency contacts first. In the rare case that an ambulance must be called, **it is understood that I&M Gymnastics will not be responsible for payment of that service.**
10. **Two make-up classes are allowed per session and MUST be scheduled in advance with the office. Make-up classes must be scheduled within the same session .** If your class lands on a holiday, you will be given 1 extra makeup or an open gym pass. In the event the gym must close due to reasons beyond our control (power outage, tornado, snow, excessive temps) make-up classes or credits will be given.
11. You may change a class and/or class day one time during the current session. If you need to change a class more than once a session, a \$10 fee will apply. This does not pertain to students moving up a level during the session.
12. **Attire...**  
**Girls– leotards are a must! No t-shirts or shorts are permitted. Only cheerleaders and tumblers are allowed to wear t-shirts and shorts. No tights with feet, socks, or shoes are acceptable.**  
**Boys– shorts and t-shirts. No buttons, zippers or denim.**  
**No Jewelry, no loose hair. Any facial or stomach piercing must be removed before class. No jean shorts or casual shorts permitted. No gum or candy!**
13. Warm-up...For your child's safety, please arrive on time. The warm-up is a very important part of your child's class and is required for safety reasons. Students should be dropped off no more than 10 minutes early.
14. Late pick up...We encourage you to pick your child up immediately after class. Students who are repeatedly picked up more than 15 minutes later than the end of class, will be billed \$15 for each occurrence.
15. **Due to insurance restrictions and for safety reasons students are not allowed in the gym without instructor supervision. Parents, siblings, friends and those not enrolled in the class must remain outside the gym or in the designated viewing area. Please refrain from attempting to coach your children during class. Please do not allow siblings to disrupt a class in progress.**
16. There is a \$25 fee for all returned checks.

**\*\*\*Thank you in advance for your cooperation in making I&M Gymnastics a fun and safe learning environment!**