

I&M Gymnastics Policies

Welcome to our gymnastics program. Please read our policies, which for safety and consistency will be strictly enforced. I&M Gymnastics offers year-round programs. We are closed on all major holidays. Please refer to class schedules for dates the gym will be closed

Enrollment, Tuition & Payment:

- Our classes run year-round with only 2 sessions- a School Session (August 15- June 3) and Summer Session. Tuition is charged monthly and is due by the 1st of the month. Once, you register you do not have to re-register until summer. If you choose to un-enroll, please let us know prior to the 1st of the month so you do not get charged.
- At every fall registration we require a new registration form to be filled out.
- *The \$36 Annual Registration Fee is due with your registration form. This fee is nonrefundable.* The annual registration fee (per family) covers insurance and administrative costs.
- Any student enrolled in class MUST sign a waiver, fill out the registration form, and know policies in order to participate in the program. Non Members attending special events and open gym must sign a waiver each visit, prior to participation.
- There will be a \$10 service charge on all refunds.
- Class credits are only given if your child is sick or injured with a doctor's note. If a doctor's note is provided, a credit will be issued to your account based on how many classes the doctor feels necessary for your child to refrain from participating.
- Please make use of a free trial class to decide which program will be right for your child.
- There is a \$25 fee for all returned checks.
- Sibling Discount: Pay for the highest price class first, and then take 10% off all other classes.
- Multi Class Discount: Pay for the highest price class first, and then take 20% off each additional class.
- Any account credits last 1 year from the drop date.
- We accept cash, checks, Visa, Mastercard & Discover and convenient 4 week Auto Pay.

Missed Classes, Changing Classes & Dropping

- Missed classes will not result in prorated tuition or refund.
- 1 Make up class is allowed per 4-week session and MUST be scheduled in advance with the office. If you miss your make up class without notice, you may not re- schedule the makeup. We do offer passes to open gym for missed class time.
- Make up classes must be scheduled within the same month the missed class occurred.
- If your class lands on a holiday, it is your responsibility to schedule a make- up.
- In the event the gym must close due to reasons beyond our control (power outage, tornado, snow, and excessive temps) you may schedule a make- up or receive an open gym pass.
- You may change a class and/or class day after a 4 week session. If you need to change a class during a session, a \$10 fee will apply. This does not pertain to students moving up a level during the session

Student Class Attire

- Girls must wear leotards. No t- shirts or shorts are permitted. Only cheerleaders and tumblers are allowed to wear t- shirts and shorts.
- Hair must be pulled back from the face and secured.
- Boys may wear t-shirts and shorts/sweatpants.
- No jeans, zippers, snaps, or jewelry may be worn.
- Any facial or stomach piercing must be removed before class
- No tights with feet, socks, or shoes are acceptable
- No gum or candy!

Students Arriving and Departing

- Please be on time for class. Warm-up is important in helping prevent injury. Students should not be dropped off more than 10 minutes early.
- Pick up students promptly after class. Students who are repeatedly picked up more than 15 minutes later than the end of class, will be billed \$15 for each occurrence.
- We are not responsible for students once they leave the building.

Observation

- Due to insurance restrictions and for safety reasons students are not allowed in the gym without instructor supervision.
- Only I&M staff and students are allowed into the gym areas. If you need to communicate to your child or an instructor during class time, our office staff will be glad to do so for you. Please do not allow siblings to disrupt a class in progress.

If your child is injured during class, we will try to call the parents or emergency contacts first. In the rare case that an ambulance must be called, it is understood that I&M Gymnastics will not be responsible for payment of that service.

****Thank you in advance for making I&M Gymnastics a fun and safe learning environment!**

Signature_____Date_____